

MAINTENANCE AND USER INSTRUCTIONS OF WINDOWS AND DOORS

STORAGE

- Windows and doors (hereinafter **Products**) shall be stored in the vertical position in a dry room provided with good ventilation and protected against soiling and mechanical damages.
- Prolonged storage of packed Products in a humid room or outside may damage the products.
- Once the package is opened and before starting installation we recommend that you leave the products “breathing” for 2-3 hours.

PROTECTION

- Before starting post-installation finishing work the internal surfaces of openings shall be protected with film, paper or masking tape to avoid mechanical damages, soiling and excessive moisture penetrating in the wooden parts. To ensure optimum moisture balance of wooden parts and facilitate easy removal of the protective tape without damaging finishing, the protective film and tape shall be removed immediately after finishing work is completed.
- Products shall be protected against cement and liquid lime, which may cause irreparable damage to the finishing layer.
- To prevent damages to the finishing and wood, the wetted surfaces of the Products shall be dried after condensate is formed (during construction work in which wet processes are used or in unheated rooms, where evaporated water condensates on cold surfaces of the building) and the rooms shall be ventilated. In rooms where the moisture level is constantly high, wood will swell and the Products may get damaged.
- Transport of construction materials via windows is not recommended. Door openings should be used for this purpose. In case the use of window openings is unavoidable, window frames shall be securely fixed, the bottom elements of jambs shall be protected with suitable protective materials (tape, veneer, cardboard) to prevent bending of the water bar and any other damages, since otherwise the window will lose its water tightness and thermal insulation properties.

CLEANING

- Wooden surfaces shall not come in contact with solvents, alcohol, petrol or corrosive cleaning agents. Do not use polishing cleaning agents.
- Products shall be cleaned with special pH-neutral cleaning agents.
- Do not use sharp-ended tools (knives, metal spatula, steel wool) to clean the Products, since these may damage the upper surface of wood or glass.

MAINTENANCE

Besides regular cleaning we also recommend the annual inspection of the Products. This will ensure long-term and problem-free operation of the Products.

- Clean the areas between the wooden parts and gasket from dust and dirt with a vacuum cleaner.
- Clean water discharge openings in the water bars.
- Clean the gasket with a cloth moistened in water.
- Clean and service wooden parts with a special maintenance kit recommended by AS Lasita Aken:
 - clean wooden surfaces with a cloth impregnated in the cleaning agent;
 - dry with a clean cloth;
 - use a soft cloth and apply treatment agent along the wood fibre.
- clean, grease and adjust shutters pursuant to the user and maintenance instructions for windows equipped with ROTO NT window shutters (see AS Lasita Aken Warranty Conditions, Annex 4).

CONSULTATION AND REPAIRING

For further information and additional information please contact AS Lasita Aken offices. If needed, we assist you in adjusting and repair work.

WARRANTY

Warranty is valid only provided the Products have been installed in the openings according to building regulations and requirements stipulated in AS Lasita Aken Warranty Conditions.

Warranty excludes problems that are caused by the following activities:

- AS Lasita Aken Warranty Conditions have been neglected;
- this AS Lasita Aken maintenance and user instruction of the Products has been neglected;
- the Products are used unpurposefully;
- elements (glass, shutter, handle, etc.) of the Products are broken due to mechanical damages;
- the Products are installed in extreme conditions.

Detailed warranty conditions are specified in Annex 1 to the Sales Contract "AS Lasita Aken Warranty Conditions" and on the website of AS Lasita Aken: <http://www.lasita.ee/est/kasulik-teada1/garantiitingimused.html>

READ MORE:

Information regarding installation, storage and maintenance of glazed units:

http://baltiklaas.sggs.com/Baltiklaas/KLAASITEAVE/Tehniline%20info/Paigaldamine_hoiustamine_ja_hooldus.asp

Quality requirements for a glazed unit, visual quality assessment instructions and warranty conditions:

http://www.baltiklaas.sggs.com/Baltiklaas/KLAASITEAVE/Tehniline%20info/Juhendid_ja_normid.asp

Respectfully Yours,
AS Lasita Aken